



CALVARY
LUTHERAN PRIMARY SCHOOL



An engaged community who share and live our school beliefs and values and who support our endeavours, is critical in helping us to build and maintain an effective school. Appropriate conduct on school grounds by everyone is central to ensuring we achieve this goal. Our staff and students work to a Code of Conduct and this document is intended to provide similar guidelines for parents. Specifically, this Code of Conduct is intended to:

1. provide a set of general principles to guide parents in their interaction with staff, students and other parents of Calvary Lutheran Primary School;
2. communicate the School's expectation as to how parents conduct themselves when on School grounds; and
3. explain how parents can direct their concerns.

This Code is not intended to comprehensively address every situation but is a general guide only.

School's core beliefs

The School has a number of core beliefs and values. Those core beliefs are *Relationships, Collaboration, Inclusivity and Difference, Role Models, Excellence and Personal and Academic Growth*.

Personal behaviour

As parents you are our students' biggest role models. Accordingly, the School expects a high standard of personal behaviour from parents when on School grounds, including but not limited to such things as:

1. Refraining from offensive, insulting or derogatory language or conduct on school grounds. This includes wearing clothing with offensive language or insignia.
2. Dressing appropriately. Revealing clothing or beach wear should be avoided whilst going barefoot or without a shirt is not appropriate.
3. Calvary is strictly a non-smoking school. Please refrain from smoking within sight of the boundary of the school property.
4. Not possessing on School grounds, or attending School grounds if affected by, alcohol or any other intoxicant.

Interaction with staff, other parents and students

Parents are expected to interact civilly with staff, students and other parents at all times. Abusive language, raising your voice, insulting or violent behaviour to **anyone** on School grounds is not appropriate.

Whilst interaction between students can be challenging it is not appropriate to discipline another parents' child whilst on school grounds. Physical contact can be an assault and is a serious matter. Parents with concerns about the interaction between students on school grounds (principally at drop off and collection times) must address their concerns to their child's class teacher.

Parents with concerns regarding their child's learning are encouraged to schedule a meeting with their child's teacher so concerns can be given the attention they deserve. Collection and drop off is when staff are busiest and at these times, staff and may not be able to give your concerns their full attention.

Volunteering

Calvary is blessed to have many volunteers within its community. Volunteers provide invaluable support for students and staff enhancing the learning and relationships within our school community.

Whilst we value all volunteers and the service they provide, it is critical that all volunteers are aware of the following information.

All volunteers must have the appropriate Police and Working with Children clearances in order to volunteer within the school. This includes school excursions.

All volunteer roles are overseen by the Learning and Teaching Coordinator and classroom teachers.

Volunteers must sign in at the front office upon arrival and sign out at the completion of their time each day that they volunteer.

Volunteers must only be on school site whilst undertaking the tasks of their volunteer role.

All volunteers must undergo an induction with the Learning and Teaching Coordinator prior to the commencement of their volunteer role if it is to be ongoing.

What parents can expect from the School

The School does not exist to police parents' conduct.

However, the School takes seriously any issues that are brought to its attention. If parents express their concerns to the School in confidence parents can expect to be treated with courtesy and respect in order to try and resolve the matter.

As a general guide, minor issues may be addressed (in private) with your child's teacher. Cases of inappropriate conduct or misconduct ought to be directed, in the first instance, to the School Principal.

The Principal may wish to speak to you and then speak to your child's class teacher. If the issue concerns other parents or students, the Principal may speak to those persons as well, unless you express a desire for the matter to remain between you and the School.

It is not possible to categorically state what will constitute a minor issue, inappropriate conduct or misconduct. Each situation must be considered as it arises. However, in cases of serious or repeated misconduct the school may place restrictions around an individual's access to school grounds and events and where appropriate involve other authorities.

With this guide in place it is hoped that parents can appropriately direct their concerns and contribute to a harmonious environment that reflects and builds on the School's core beliefs and values.

Thank you for your support.

Angela Branford
Principal